

Exhibit B  
Tab 4  
Schedule 1  
Appendix F

*May 15, 2014 Suncor request for Town agreement to location of Distribution System within Town road allowances*

---

**From:** Scott, Christopher A [cscott@Suncor.com]  
**Sent:** Thursday, May 15, 2014 11:37 AM  
**To:** Brianna Coughlin (briannac@plympton-wyoming.ca); Kyle Pratt  
**Cc:** Cedar Point Questions; Zimmerman, Dianne; Hood, Jody; Visser, Daniel; Kozak, Mark; McAfee, Dan  
**Subject:** Request for Approval of Electrical Cable Installation  
**Attachments:** 2014-05-15 Suncor Electrical Infrastructure Location PW package.pdf

Brianna/Kyle,

Suncor is seeking approvals for the location of our buried cables within certain Town of Plympton-Wyoming right of ways. Please see the attached letter. I would be happy to set up a time with staff leading up to May 26<sup>th</sup> to discuss the location and answer any questions you may have.

Hard copies of the attached electronic submission will be sent to your office.

Best Regards,

Christopher Scott, P.Eng.  
Sr. Engineer Renewable Energy  
Refining & Marketing  
(519) 801-8633 ← **NEW**  
Box 2844 150 6<sup>th</sup> Ave SW Calgary, AB T2P 3E3



Suncor Energy Products Inc.

c/o Suncor Energy Inc.  
P.O. Box 2844  
150 – 6<sup>th</sup> Avenue S.W.  
Calgary, AB T2P 3E3  
Tel 403-296-8000  
Fax 403-296-3030  
www.suncor.com

May 15, 2014

Town of Plympton-Wyoming  
546 Niagara St, Box 250  
Wyoming, ON N0N 1T0

**Attention: Ms. Brianna Coughlin**

Dear Ms. Coughlin,

**Re: Request for Council Approval of the Location of Electrical Infrastructure**

---

As you are aware, Suncor Energy Products Inc. (Suncor) is developing the Cedar Point Wind Power Project, a portion of which is located within your Municipality. Suncor wishes to exercise its right as a distributor under section 41 of the *Electricity Act, 1998*, S.O. 1998, c. 15, Sched. A (as amended) to place electrical cables within Municipal road allowances. Suncor is proposing electrical infrastructure (buried underground cables) within certain road allowances within the Town of Plympton-Wyoming. As such, Suncor requests that Staff & Council consider and approve the location of Suncor's proposed electrical infrastructure at the next assembly of council on Monday May 26, 2014 as provided in the attached drawings:

- 34.5 kV Collection System Layout – 173709-0300-DF00-SKT-0906-001
- Underground Collector Line Trench Details – 173709-0300-DD10-DTL-0001.001
- Underground Collector Line Directional Drill Details – 173709-0300-DF00-DTL-0002.001
- Underground Collector Lines Notes & Detail – 173709-0300-DD10-DTL-0207.001

The drawings attached to this letter identify the location of Suncor's proposed electrical infrastructure. The location of buried cables within road allowances are set out in blue and those on private lands are set out in orange. The electrical infrastructure proposed is < 50 kV and is proposed to be buried in trenches at a depth of 1.2 metres and directionally drilled below obstacles such as entrances and municipal drains at appropriate depths 1.2 metres or as per reasonable request of the Drainage Supervisor. Section detail locations and the locations of municipal drain crossings are provided on the 34.5 kV Collection System Layout. To determine the trench detail that corresponds with a specific section number, refer to the "Underground Collector Cable Sizes" table. For example Section S-83 along Hillsboro Road refers to trench Detail 1.

Please do not hesitate to contact me if you have any questions or comments.

Yours truly,

**Suncor Energy Products Inc.**

Project Developer  
(519) 328-0424 (cell)

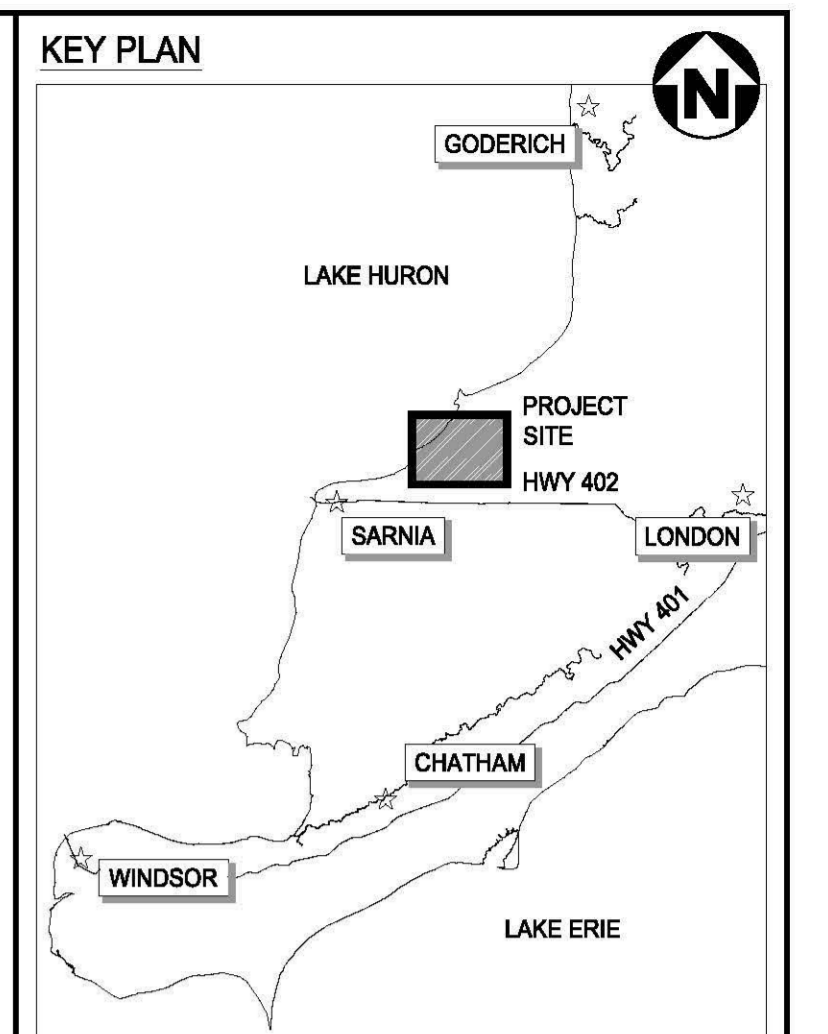
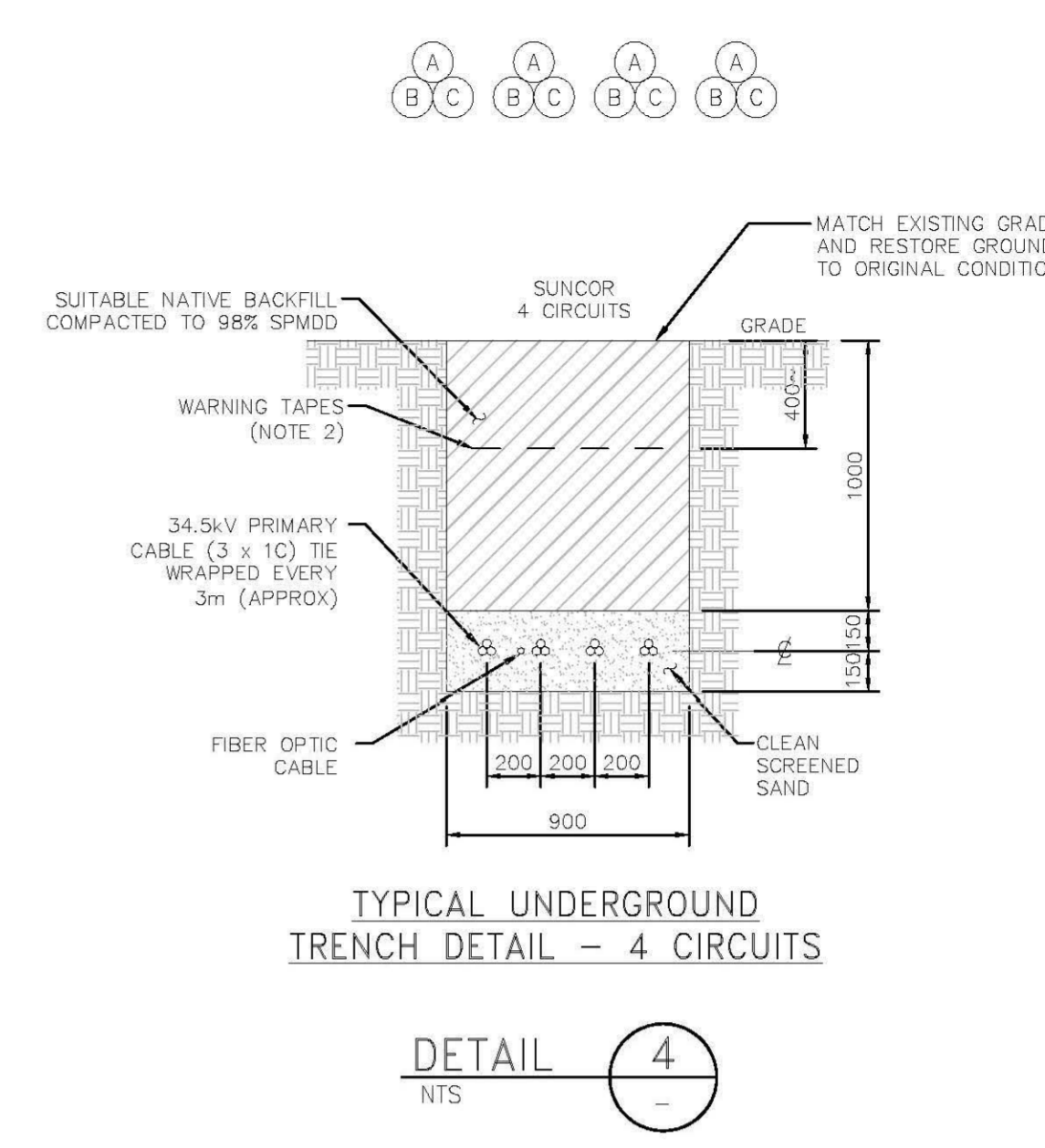
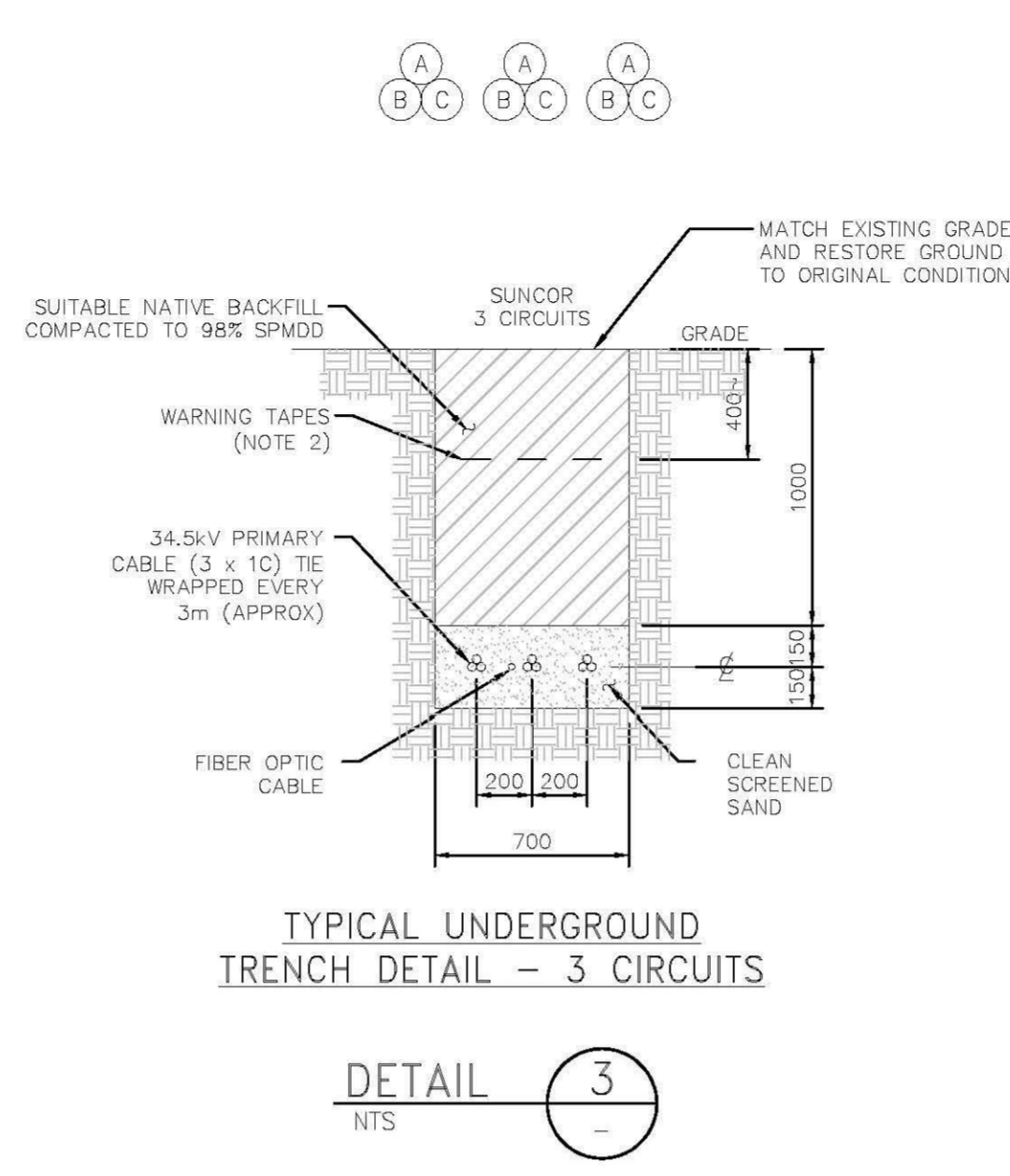
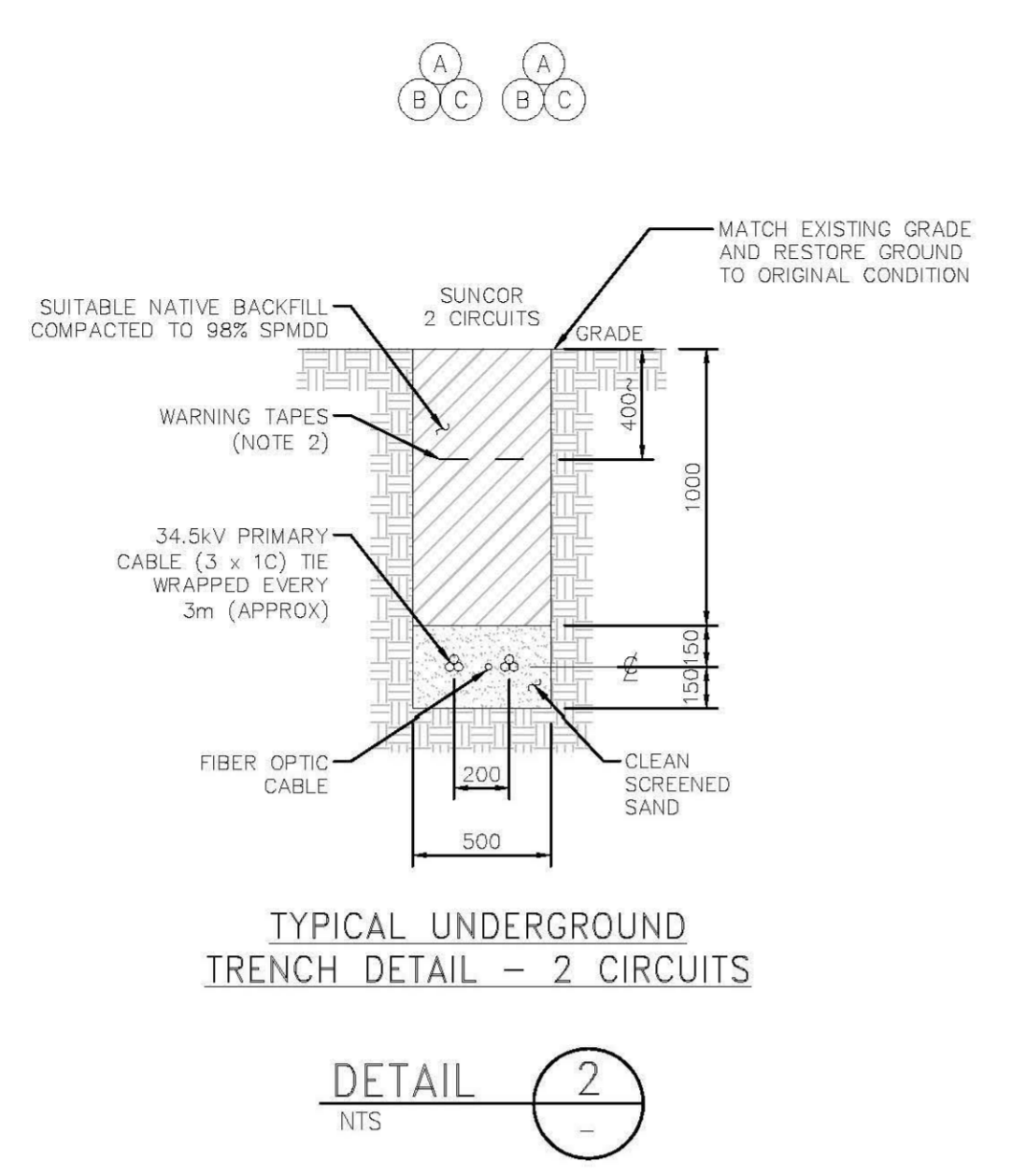
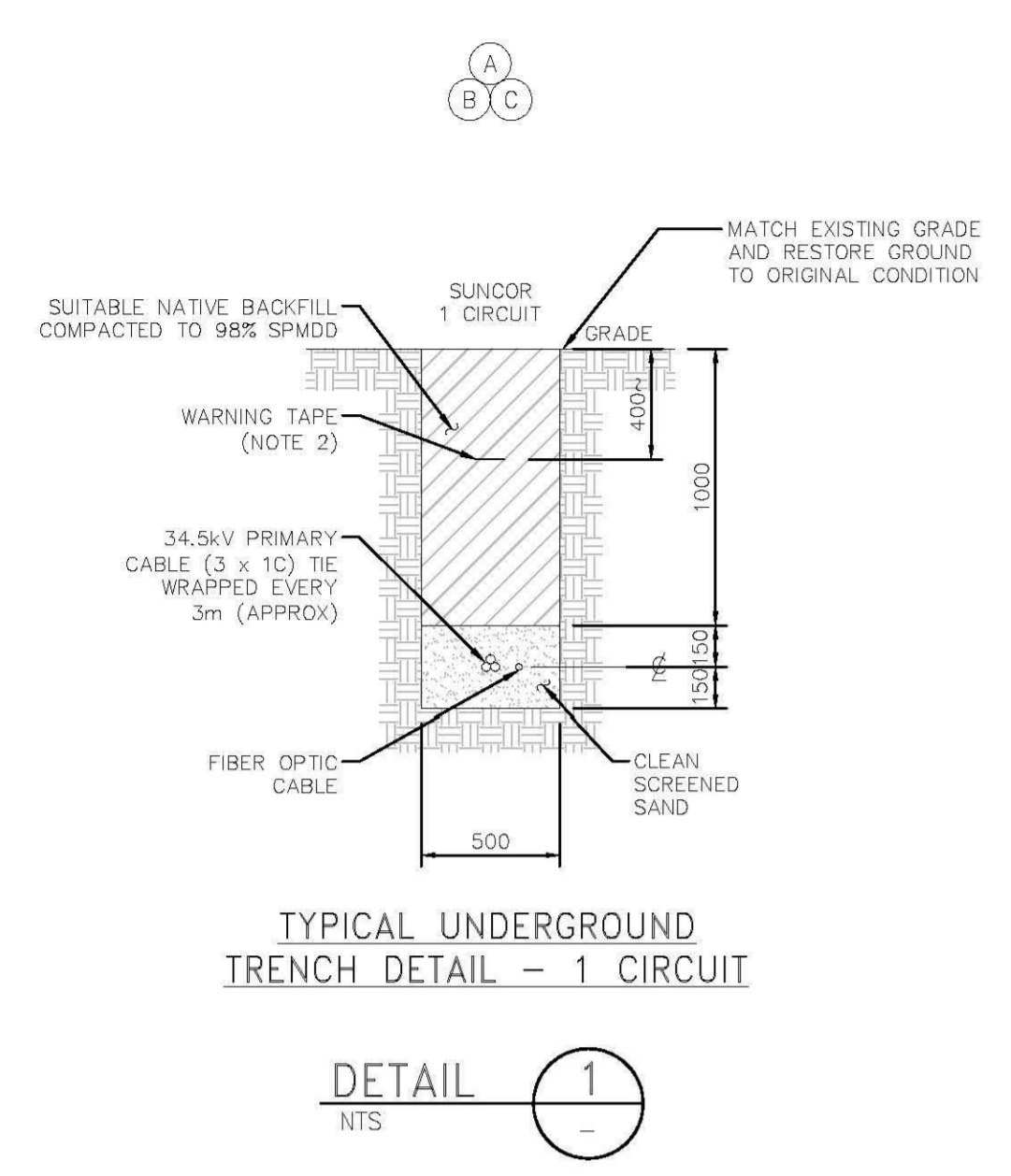
Cc: Kyle Pratt







F  
E  
D  
C  
B  
A



LEGEND:

NOTES:

1. WARNING TAPE SHALL BE PROVIDED FOR EACH CIRCUIT. THE TAPE SHALL BE BURIED ABOVE EACH CIRCUIT. IS SHALL BE SPACED 200MM CENTER TO CENTER.

**NOT TO BE USED FOR CONSTRUCTION**

REV	DDMMYY	REVISION / ISSUE DESCRIPTION	DRN	CHK	APP	APP	APP	APP	APP	APP	APP	APP	APP	APP	APP	APP	APP	APP
C	02MAY14	ISSUED FOR REVIEW		RS	KB	AF	GA											
B	30APR14	ISSUED FOR SQUAD CHECK		RS	KB	AF	GA											
A	07FEB14	ISSUED FOR INFORMATION		RS	KB	AF	MJ											

UNLESS OTHERWISE AGREED IN A WRITTEN CONTRACT BETWEEN AMEC AND ITS CLIENTS: (1) THIS AMEC DOCUMENT CONTAINS INFORMATION, DATA AND DESIGN THAT IS CONFIDENTIAL AND MAY NOT BE COPIED OR DISCLOSED; AND (2) THIS DOCUMENT MAY ONLY BE USED BY THE CLIENT IN THE CONTEXT AND FOR THE EXPRESS PURPOSES FOR WHICH IT HAS BEEN DEVELOPED. ANY OTHER USE OR RELIANCE ON THIS DOCUMENT BY ANY THIRD PARTY IS AT THAT PARTY'S SOLE RISK AND RESPONSIBILITY.

STAMP/SEAL

PRELIMINARY

PROJECT NO.	ACTIVITY NO.	DES	BY	DDMMYY
173709		KB	KB	FEB'14
SCALE	PACKAGE CODE	DRN	RS	FEB'14
NTS		CHK	AF	FEB'14
		APP	GA	FEB'14

**SUNCOR ENERGY**

SUBJECT  
34.5kV COLLECTOR SYSTEM  
TRENCH DETAILS

**amec**

AREA  
SUNCOR ENERGY  
CEDAR POINT II WIND POWER PROJECT

CLIENT DWG. NO.

DRAWING NO.  
173709-0300-DF00-DTL-0001.001

REV. C









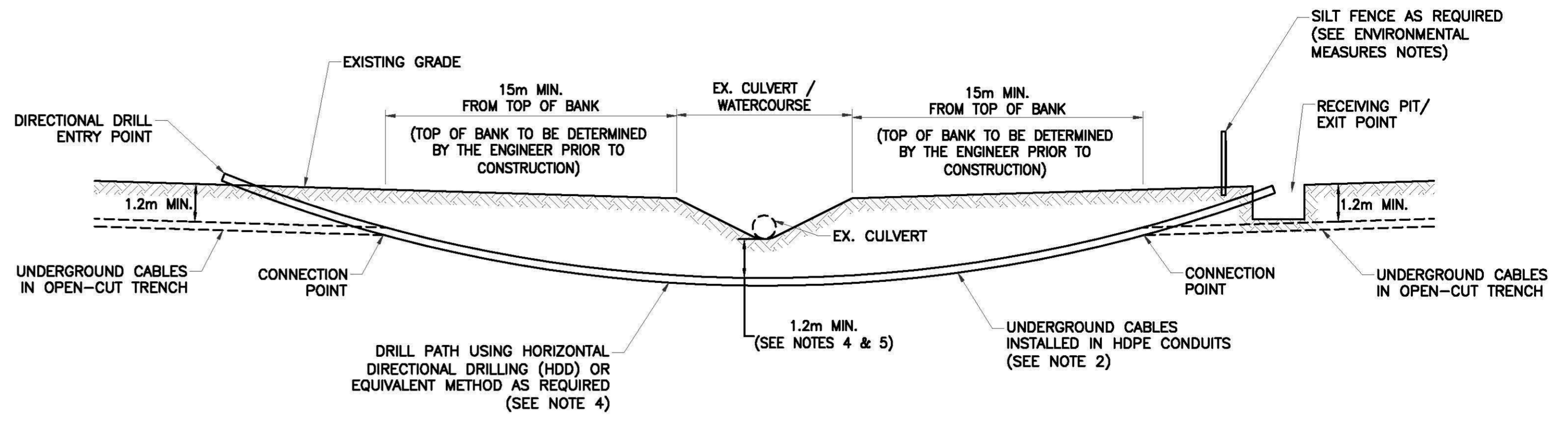
**NOTES**

- GENERAL NOTES**
1. ALL COORDINATES, DIMENSIONS AND ELEVATIONS ARE IN METRES, UNLESS NOTED OTHERWISE.
  2. EXISTING TOPOGRAPHIC SURVEY INFORMATION WAS PROVIDED BY TOTAL TECH SURVEYING INC., JANUARY 2014. LIDAR SURVEY INFORMATION WAS PROVIDED BY J.D. BARNES LTD., OCTOBER 2013.
  3. EXISTING ELEVATIONS ARE GEODETIC AND DERIVED FROM THE NORTH AMERICAN LEICA SMARTNET RTK NETWORK AND ARE BASED ON NAD83 CSRS WITH GRS1980 ELLIPSOID AND THE HT2\_0 GEOID MODEL. VERTICAL DATUM BASED ON CGVD28. GEOGRAPHIC COORDINATE SYSTEM IS BASED ON UTM NAD 83, ZONE 17.
  4. ALL WORK SHALL BE COMPLETED IN ACCORDANCE WITH THE "OCCUPATIONAL HEALTH AND SAFETY ACT" AND REGULATIONS FOR CONSTRUCTION PROJECTS.
  5. THE POSITION OF POLE LINES, CONDUITS, WATERMAIN, SEWERS AND OTHER UNDERGROUND AND ABOVEGROUND UTILITIES AND STRUCTURES ARE NOT NECESSARILY SHOWN ON THE CONTRACT DRAWING. BEFORE STARTING WORK, THE CONTRACTOR SHALL CONFIRM THE EXACT LOCATION OF ALL UTILITIES AND STRUCTURES AND SHALL ASSUME ALL LIABILITY FOR DAMAGES TO THEM.
  6. ALL WORK SHALL BE CARRIED OUT IN ACCORDANCE WITH TECHNICAL SPECIFICATION 173709-0000-DD10-SPC-0001 AND IN ADHERENCE TO THE LATEST REVISIONS OF THE ONTARIO PROVINCIAL STANDARD SPECIFICATIONS (OPSS) AND ONTARIO PROVINCIAL STANDARD DRAWINGS (OPSD).
  7. ALL WORKS WITHIN THE MUNICIPAL ROAD ALLOWANCE SHALL BE SUBJECT TO THE GOVERNING ROAD AUTHORITY STANDARDS FOR EITHER THE MUNICIPALITY OF LAMBTON SHORES, TOWNSHIP OF PLYMPTON-WYOMING, TOWNSHIP OF WARWICK, COUNTY OF LAMBTON OR THE MINISTRY OF TRANSPORTATION.
  8. ALL DIMENSIONS AND ELEVATIONS SHALL BE CHECKED AND VERIFIED PRIOR TO ANY CONSTRUCTION. ANY DISCREPANCIES ARE TO BE REPORTED TO THE ENGINEER BEFORE PROCEEDING.
  9. ACCESS TO EXISTING RESIDENTIAL AND AGRICULTURAL DRIVEWAYS SHALL BE MAINTAINED AT ALL TIMES DURING CONSTRUCTION. THE CONTRACTOR TO COORDINATE TEMPORARY CLOSURES WITH THE LANDOWNER A MINIMUM OF 48 HOURS PRIOR TO START OF WORK. THE CONTRACTOR SHALL IMMEDIATELY REINSTATE THE DRIVEWAY ACCESS IN THE EVENT OF AN EMERGENCY.
  10. OVERHEAD UTILITIES SHALL BE TEMPORARY SUPPORTED OR RELOCATED TO ALLOW FOR MINIMUM VERTICAL CLEARANCE OF 4.8m. THE CONTRACTOR SHALL BE RESPONSIBLE TO COORDINATE THE RELOCATION OF UTILITIES WITH THE APPROPRIATE UTILITY COMPANY.
  11. PRIOR TO STARTING ANY WORKS, THE CONTRACTOR MUST ENSURE THAT ALL CONSERVATION AUTHORITY, MINISTRY OF NATURAL RESOURCES, MUNICIPAL AND PROVINCIAL APPROVALS HAVE BEEN OBTAINED PRIOR TO CONSTRUCTION.
- GRADING AND DRAINAGE**
1. PRIOR TO COMMENCEMENT OF GRADING WORKS, ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE INSTALLED AND OPERATIONAL IN ACCORDANCE WITH OPSS 805.
  2. SITE PREPARATION SHALL CONFORM TO OPSS 490.
  3. ALL EXCAVATION AND GRADING SHALL BE CARRIED OUT IN ACCORDANCE WITH OPSS 206.
  4. ALL EXCESS EXCAVATED EARTH MATERIAL SHALL BE HAULED OFF-SITE TO AN APPROPRIATE DISPOSAL SITE OR SPREAD ON-SITE UNDER THE DIRECTION OF THE ENGINEER AND THE LAND OWNER.
  5. ALL EARTH SUB-GRADE SHALL BE PROOF ROLLED AND COMPACTED TO 98% STANDARD PROCTOR MAXIMUM DRY DENSITY (SPMDD) IN ACCORDANCE WITH OPSS 501.
  6. ANY DAMAGED DRAINAGE TILES SHALL BE REPAIRED AND RE-CONNECTED INTO THE EXISTING DRAINAGE SYSTEM BY AN APPROVED LOCAL DRAINAGE CONTRACTOR AND IN ACCORDANCE WITH AMEC SPECIFICATION 173709-0000-DD10-SPC-0001.
- UNDERGROUND CABLE TRENCHING**
1. TRENCHING, BEDDING AND BACKFILLING SHALL BE IN ACCORDANCE WITH AMEC SPECIFICATION 173709-0000-DD10-SPC-0001 AND CONFORM TO OPSS 401.
  2. DEWATERING SHALL BE IN ACCORDANCE WITH AMEC SPECIFICATION 173709-0000-DD10-SPC-0001 AND CONFORM TO OPSS 517.
  3. MINIMUM DEPTH OF COVER FOR UNDERGROUND COLLECTOR CABLES SHALL BE 1.0m TO TOP SAND COVER MATERIAL.
  4. UNDERGROUND CABLE BEDDING AND COVER SHALL BE IN ACCORDANCE WITH DRAWING 173709-0300-DF00-DTL-0001.001 AND AMEC SPECIFICATION 173709-0000-DD10-SPC-0001.
  5. HORIZONTAL DIRECTIONAL DRILLING (HDD) SHALL BE IN ACCORDANCE WITH AMEC SPECIFICATION 173709-0000-DD10-SPC-0001 AND CONFORM TO OPSS 450.
- SITE RESTORATION**
1. SITE RESTORATION SHALL BE IN ACCORDANCE WITH AMEC SPECIFICATION 173709-0000-DD10-SPC-0001 AND CONFORM TO OPSS 492.
  2. ALL DISTURBED AREAS ARE TO BE RESTORED TO ITS ORIGINAL CONDITION OR BETTER.
  3. ALL EXISTING GRASSED AREAS OR NON-CULTIVATED LANDS DISTURBED BY CONSTRUCTION SHALL BE RE-VEGETATED WITH HYDRAULIC MULCH AND SEED USING NATIVE SPECIES SIMILAR TO THOSE FOUND IN ADJACENT AREA, AND CONFORM TO OPSS 804.

- ENVIRONMENTAL MEASURES**
1. ALL TREES AND PLANTS LOCATED WITHIN THE CONSTRUCTION ZONE THAT ARE NOT SCHEDULED FOR REMOVAL SHALL BE PROTECTED WITH BARRIER FENCING, ERECTED BEYOND THE DRIP LINE AS PER OPSD 220.010.
  2. WHERE LIMBS OR PORTIONS OF TREE BRANCHES ARE REMOVED TO ACCOMMODATE CONSTRUCTION WORK OR DELIVERY OPERATIONS, THEY WILL BE PRUNED CAREFULLY IN ACCORDANCE WITH ACCEPTED ARBOR CULTURAL PRACTICE. MEASURES SHALL BE TAKEN TO MINIMIZE DAMAGE TO THE GREATEST EXTENT POSSIBLE. REMOVAL OF TREES AND SHRUBS ONLY AS DIRECTED BY THE ENGINEER.
  3. TO THE EXTENT PRACTICAL, TREE PRUNING SHALL BE AVOIDED BETWEEN SEPTEMBER TO NOVEMBER DURING LEAF FALL, AND PRIOR TO OR AFTER THE BREEDING SEASON FOR BIRDS (MAY 1 TO JULY 31).
  4. ALL CONSTRUCTION ACTIVITIES WITHIN 30m OF ANY SIGNIFICANT WILDLIFE HABITATS (INCLUDING BIRDS, BATS, AMPHIBIANS AND OTHER WILDLIFE) SHALL BE AVOIDED DURING SENSITIVE BREEDING SEASON. RESTRICT CONSTRUCTION ACTIVITIES PRIMARILY TO DAYTIME HOURS AND VEHICLE SPEEDS SHOULD BE RESTRICTED TO 30 km/h OR LESS ON ACCESS ROADS.
  5. SILTATION CONTROL FENCE SHALL CONFORM TO OPSD 219.110 OR APPROVED EQUIVALENT WITH GEOTEXTILE FABRIC MOUNTED ON CONSTRUCTION FENCE OR EXISTING SECURITY FENCE. GEOTEXTILE FABRIC MATERIAL SHALL CONFORM TO OPSS 1860.
  6. SILTATION CONTROL FENCE TO BE INSTALLED ALONG EDGE OF ANY SIGNIFICANT WATERCOURSE, WETLAND, WOODLAND AND WILDLIFE HABITATS THAT ARE WITHIN 30m OF ALL CONSTRUCTION AREAS. VEGETATED BUFFERS BETWEEN SILT FENCE AND SIGNIFICANT FEATURES SHALL BE MAINTAINED. ALSO, SILTATION CONTROL FENCE TO BE INSTALLED WHERE COLLECTOR LINE OPEN TRENCHING IS PROPOSED PARALLEL TO THE ROADWAY ADJACENT TO A SIGNIFICANT WATERCOURSE OR DITCH.
  7. SILTATION CONTROL FENCE TO BE INSTALLED PRIOR TO ANY SITE CLEARING AND LEFT IN PLACE UNTIL ALL VEGETATION RE-GROWTH.
  8. ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE ROUTINELY INSPECTED, MAINTAINED IN PROPER WORKING ORDER AND CLEANED REGULARLY TO THE SATISFACTION OF THE ENGINEER.
  9. ALL EROSION AND SEDIMENT CONTROLS ARE TO BE INSPECTED AFTER EACH RAINFALL EVENT AND REPAIRED AS REQUIRED OR AS DIRECTED BY THE ENGINEER.
  10. THE CONTRACTOR SHALL KEEP PUBLIC ROADWAYS FREE OF DEBRIS DURING THE CONSTRUCTION PERIOD. ANY MATERIAL TRACKED FROM THE SITE SHALL BE PROMPTLY REMOVED FROM THE ROADWAY AT THE CONTRACTOR'S EXPENSE.
  11. THE CONTRACTOR SHALL SATISFY ALL CONDITIONS OF THE FISHERIES AND OCEANS CANADA (DFO) - ONTARIO OPERATIONAL STATEMENT FOR DIRECTIONAL DRILLING.
  12. THE CONTRACTOR SHALL NOTIFY DFO 10 WORKING DAYS PRIOR TO START OF DIRECTIONAL DRILLING BY FILLING OUT AND SUBMITTING THE ONTARIO OPERATIONAL STATEMENT NOTIFICATION FORM.
  13. HORIZONTAL DIRECTIONAL DRILLING OR PUNCH & BORE TECHNIQUES ARE PREFERRED FOR INSTALLATION OF UNDERGROUND COLLECTOR LINES UNDER WATERCOURSES IN ACCORDANCE WITH THE STANDARD MITIGATION MEASURES (SECTION 6) OF THE WATER ASSESSMENT & WATER BODY REPORT (BY STANTEC CONSULTING) AND ALL RELEVANT DFO OPERATIONAL STATEMENTS.
  14. HORIZONTAL DIRECTIONAL DRILLING PITS MUST BE PLACED A MINIMUM OF 30m AWAY FROM ANY SIGNIFICANT WETLAND, WOODLAND AND WILDLIFE HABITATS.
  15. EROSION AND SEDIMENT CONTROL DEVICES TO BE INSTALLED AT THE HORIZONTAL DIRECTIONAL DRILLING LOCATIONS. ALL EXCESS DRILL FLUID, CUTTINGS AND OTHER WASTE MATERIALS MUST BE COLLECTED AND DISPOSED OFF-SITE IN AN APPROPRIATE MANNER.
  16. WINDROW / STOCKPIILING OF ANY MATERIALS TO BE LOCATED 30m MINIMUM AWAY FROM ANY SIGNIFICANT WETLAND, WOODLAND AND WILDLIFE HABITATS AND WATERCOURSES.
  17. NO REFUELLING OR MAINTENANCE OF VEHICLES IS PERMITTED ADJACENT TO ANY SIGNIFICANT WETLAND, WOODLAND AND WILDLIFE HABITATS.

**ABBREVIATIONS**

UTM	- UNIVERSAL TRANSVERSE MERCATOR	EX	- EXISTING
CGVD28	- CANADIAN GEODETIC VERTICAL DATUM 1928	CSP	- CORRUGATED STEEL PIPE
CSRS	- CANADIAN SPATIAL REFERENCE SYSTEM	MAX./MIN.	- MAXIMUM / MINIMUM
m	- METRE	Ø	- DIAMETER
mm	- MILLIMETRE	INV	- INVERT
%	- SLOPE PERCENT	CL	- CENTERLINE
SPMDD	- STANDARD PROCTOR MAXIMUM DRY DENSITY	H.D.D.	- HORIZONTAL DIRECTIONAL DRILLING
N.T.S.	- NOT TO SCALE	HDPE	- HIGH DENSITY POLYETHYLENE



- NOTES:**
1. ALL EFFORTS SHALL BE MADE TO MINIMIZE DISTURBANCE OR SEDIMENT RELEASE TO ANY WATERCOURSE.
  2. FOR TYPICAL DIRECTIONAL DRILL DETAIL SECTIONS, SEE DRAWING 173709-0300-DF00-DTL-0002.001.
  3. FOR UNDERGROUND COLLECTOR LINE LAYOUT AND TRENCH DETAILS, SEE DRAWINGS 173709-0300-DF00-LYD-0001.001 AND 173709-0300-DF00-DTL-0001.001.
  4. CONTRACTOR IS RESPONSIBLE TO DESIGN DRILL PATH METHOD (H.D.D. OR ALTERNATE TRENCHLESS METHOD TO SUIT) AND DEPTH REQUIRED ACCORDING TO GEOTECHNICAL CONDITIONS TO AVOID RISK OF FRAC-OUT RELEASES AND CONFLICTS WITH OTHER EXISTING UTILITIES.
  5. WHEN CROSSING ANY SIGNIFICANT WETLAND AND WILDLIFE HABITATS, ALL DRILLING WILL OCCUR AT LEAST 30m FROM THE EDGE OF THE FEATURE AND AT A DEPTH OF 3.0m MIN. TO MINIMIZE IMPACT ON THESE AREAS.

**TYPICAL DIRECTIONAL DRILLING DETAIL**  
SCALE: N.T.S.

**NOT TO BE USED FOR CONSTRUCTION**

REV	DDMMYY	REVISION / ISSUE DESCRIPTION	DRN	CHK	APP	APP	APP	APP	APP	APP	APP	APP	REF	NUMBER	TITLE
	14MAY2014	ISSUED FOR INFORMATION													

UNLESS OTHERWISE AGREED IN A WRITTEN CONTRACT BETWEEN AMEC AND ITS CLIENTS, (i) THE AMEC DOCUMENT CONTAINS INFORMATION, DESIGN AND DESIGN THAT IS CONFIDENTIAL AND MAY NOT BE COPIED OR DISCLOSED AND (ii) THIS DOCUMENT MAY ONLY BE USED BY THE CLIENT IN THE COURSE AND FOR THE SPECIFIC PURPOSES FOR WHICH IT HAS BEEN DELIVERED. ANY OTHER USE OR RELIANCE ON THIS DOCUMENT BY ANY THIRD PARTY IS AT THAT PARTY'S SOLE RISK AND RESPONSIBILITY.

STAMP/SEAL

PRELIMINARY

PROJECT NO.	ACTIVITY NO.	BY	DDMMYY	SUBJECT
173709		DES PP	03FEB2014	UNDERGROUND COLLECTOR LINE NOTES AND DETAILS
		DRN MG	03FEB2014	
		CHK MH	03FEB2014	
		APP MU	03FEB2014	
SCALE	PACKAGE CODE			
AS SHOWN				

AREA 0300	SUNCOR ENERGY CEDAR POINT WIND POWER PROJECT
CLIENT DWG. NO.	
DRAWING NO.	173709-0300-DD10-DTL-0207.001
REV.	A

SAVED: 14-May-14 12:59 PM PLOTTED: 14-May-14 1:15 PM USER: HALL, MICHEL (OKAVILLE)

3/10 AL-1264841

COPYRIGHT © 2013  
C:\001\PA\CAD\CAD\173709-0300-DD10-DTL-0207.001.DWG

Exhibit B  
Tab 4  
Schedule 1  
Appendix G

*Email chain and attachments from Suncor with additional information relevant to request for agreement  
for location of electrical infrastructure dated June 6, 2014*



---

**From:** Scott, Christopher A  
**Sent:** Friday, June 06, 2014 8:22 AM  
**To:** 'Brianna Coughlin'; Kyle Pratt  
**Cc:** Kyle Pratt; Cedar Point Questions; David Fielding; Hood, Jody  
**Subject:** RE: Electrical Infrastructure.

Brianna,

Please find attached Suncor's letter we would desire on the June 12 agenda regarding our electrical infrastructure.

Please also find attached the drawing for crossing of municipal drains amended to 1.5 m depth below the invert.

Chris

---

**From:** Brianna Coughlin [<mailto:briannac@plympton-wyoming.ca>]  
**Sent:** Friday, May 23, 2014 3:10 PM  
**To:** Scott, Christopher A; Kyle Pratt  
**Cc:** Kyle Pratt; Cedar Point Questions; David Fielding; Hood, Jody  
**Subject:** RE: Electrical Infrastructure.

Hi Chris,

The electrical infrastructure materials are not going to be added to the Council agenda for next week's meeting, as staff would not be able to provide any comments or recommendations at this time.

Sincerely,

**Brianna Coughlin, (CMO, MPP)**  
**Clerk, Town of Plympton-Wyoming**

546 Niagara Street, P.O. Box 250

Wyoming, Ontario N0N 1T0

Phone: 519-845-3939

Toll Free (Ontario): 1-877-313-3939



Fax: 519-845-0597

Email: [bcoughlin@plympton-wyoming.ca](mailto:bcoughlin@plympton-wyoming.ca)

Website: [www.plympton-wyoming.com](http://www.plympton-wyoming.com)

Notice of Confidentiality:

The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, re-transmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender immediately by return electronic transmission and then immediately delete this transmission, including all attachments, without copying, distributing or disclosing same.

---

**From:** Scott, Christopher A [<mailto:cscott@Suncor.com>]  
**Sent:** May-23-14 2:49 PM  
**To:** Brianna Coughlin; Kyle Pratt  
**Cc:** Kyle Pratt; Cedar Point Questions; David Fielding; Hood, Jody  
**Subject:** RE: Electrical Infrastructure.

Brianna,

Thank-you very much with your comments on the RUA we sent. I will review your comments. In the meantime, I am awaiting Mr. Pratt to identify another date for us to consider the RUA with staff since the cancellation of the May 15<sup>th</sup> meeting.

Could you also advise if the Electrical Infrastructure maps will be put to council next week?

Chris.

---

**From:** Brianna Coughlin [<mailto:briannac@plympton-wyoming.ca>]  
**Sent:** Friday, May 23, 2014 2:43 PM  
**To:** Scott, Christopher A  
**Cc:** Kyle Pratt; Cedar Point Questions; David Fielding  
**Subject:** RE: Electrical Infrastructure.

Hello Chris,

Thank you for your offer to come meet with staff, I apologize I could not get back to you yesterday.

David Fielding and I undertook a very brief preliminary review of the materials provided regarding the electrical infrastructure. It was felt at this time that many of our questions/concerns might be able to be addressed once we have discussed the proposed road use agreement. As we have not yet been able to schedule a meeting to discuss this, Mr. Fielding prepared a list of comments



regarding the road use agreement that I have attached to this email, along with a highlighted version of the proposed agreement for clarification.

Please review the attached comments and provide us with any responses/questions you may have.

Sincerely,

**Brianna Coughlin, (CMO, MPP)  
Clerk, Town of Plympton-Wyoming**

546 Niagara Street, P.O. Box 250

Wyoming, Ontario N0N 1T0

Phone: 519-845-3939

Toll Free (Ontario): 1-877-313-3939

Fax: 519-845-0597

Email: [bcoughlin@plympton-wyoming.ca](mailto:bcoughlin@plympton-wyoming.ca)

Website: [www.plympton-wyoming.com](http://www.plympton-wyoming.com)

**Notice of Confidentiality:**

The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, re-transmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender immediately by return electronic transmission and then immediately delete this transmission, including all attachments, without copying, distributing or disclosing same.

---

**From:** Scott, Christopher A [<mailto:cscott@Suncor.com>]

**Sent:** May-21-14 10:33 AM

**To:** Brianna Coughlin

**Cc:** Kyle Pratt; Cedar Point Questions

**Subject:** RE: Electrical Infrastructure.

Brianna,

I can come to the staff meeting to help explain the mapping and respond to any questions of staff. Please let me know the time.

Chris.

---

**From:** Brianna Coughlin [<mailto:briannac@plympton-wyoming.ca>]

**Sent:** Wednesday, May 21, 2014 10:25 AM

**To:** Scott, Christopher A

**Cc:** Kyle Pratt

**Subject:** RE: Electrical Infrastructure.

Hi Chris,



We did receive your email and the hard copy drawings. We have not yet had the opportunity to go through them so I can't yet confirm a date to bring them forward to a Council meeting. However staff plans to meet tomorrow to review the drawings and we can give you a better update then.

Sincerely,

**Brianna Coughlin, (CMO, MPP)  
Clerk, Town of Plympton-Wyoming**

546 Niagara Street, P.O. Box 250

Wyoming, Ontario N0N 1T0

Phone: 519-845-3939

Toll Free (Ontario): 1-877-313-3939

Fax: 519-845-0597

Email: [bcoughlin@plympton-wyoming.ca](mailto:bcoughlin@plympton-wyoming.ca)

Website: [www.plympton-wyoming.com](http://www.plympton-wyoming.com)

Notice of Confidentiality:

The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, re-transmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender immediately by return electronic transmission and then immediately delete this transmission, including all attachments, without copying, distributing or disclosing same.

---

**From:** Scott, Christopher A [<mailto:cscott@Suncor.com>]

**Sent:** May-20-14 4:52 PM

**To:** Brianna Coughlin; Brianna Coughlin

**Cc:** Kyle Pratt

**Subject:** Electrical Infrastructure.

Brianna,

I am just confirming that you or Kyle were in receipt of the above email and that hard copy drawings were delivered outlining our Electrical Infrastructure. I would like to confirm that this topic will be discussed at the 26<sup>th</sup> or 28<sup>th</sup> council meetings and would be happy to visit this week to discuss if staff has any questions.

I noticed there are two separate email addresses for you. I wanted to confirm which is correct.

Christopher Scott, P.Eng.



Sr. Engineer Renewable Energy

Refining & Marketing

(519) 801-8633 ← **NEW**

Box 2844 150 6<sup>th</sup> Ave SW Calgary, AB T2P 3E3

---

-----  
This email and its contents are private and confidential, for the sole use of the addressees. If you are not an intended recipient, copying, forwarding or other distribution of this email or its contents by any means is prohibited. If you believe that you received this email in error please notify the original sender immediately.

Petro-Canada is a Suncor Energy business.

-----  
Ce courriel et son contenu sont privés et confidentiels, et sont destinés à l'usage exclusif des destinataires. Si vous n'êtes pas le destinataire prévu, toute reproduction, transfert ou autre forme de diffusion de ce courriel ou de son contenu par quelque moyen que ce soit est interdit. Si vous croyez avoir reçu ce courriel par erreur, veuillez en aviser l'expéditeur original immédiatement.

Petro-Canada est une entreprise de Suncor Énergie.





Suncor Energy Products Inc.

c/o Suncor Energy Inc.

P.O. Box 2844

150 – 6<sup>th</sup> Avenue S.W.

Calgary, AB T2P 3E3

Tel 403-296-8000

Fax 403-296-3030

www.suncor.com

June 6, 2014

Town of Plympton-Wyoming  
546 Niagara St, Box 250  
Wyoming, ON N0N 1T0

**Attention: Ms. Brianna Coughlin**

Dear Mayor and Council,

**Re: Request for Council Approval of the Location of Electrical Infrastructure**

---

As you are aware, Suncor Energy Products Inc. (Suncor) is developing the Cedar Point Wind Power Project, a portion of which is located within your Municipality. As indicated in our letter dated May 15, 2014, Suncor wishes to exercise its right as a distributor under section 41 of the *Electricity Act, 1998*, S.O. 1998, c. 15, Sched. A (as amended) to place electrical cables within Municipal road allowances. Suncor is proposing electrical infrastructure (buried underground cables) within certain road allowances within the Town of Plympton-Wyoming as identified in the drawings previously provided in our May 15<sup>th</sup> letter.

Town staff have requested Suncor agree to specific requirements for the location of the electrical infrastructure. Please accept this letter as Suncor's commitment to meet these requests as outlined below:

- Crossings of Municipal Road allowances will be installed by directional drilling the cables beneath in conduit at least 1.5 m below the invert of the ditch and 2.5 m below the centre line of the travelled portion of the road;
- Crossing of Municipal Drains located within the Municipal road allowances will be installed by directional drilling the cables in conduit at least 1.5 m beneath the invert of the municipal drain.
- When locating cables within the road allowance, Suncor shall install the cables within 1 m of the property limit of the right of way, unless unknown obstacles are discovered. In such a case the location shall be as far from the travelled portion of the road as possible.

As such, Suncor requests that Staff & Council consider and approve the location of Suncor's proposed electrical infrastructure at the next assembly of council on June 12, 2014 as provided in the drawings previously provided:

- 34.5 kV Collection System Layout – 173709-0300-DF00-SKT-0906-001
- Underground Collector Line Trench Details – 173709-0300-DD10-DTL-0001.001
- Underground Collector Line Directional Drill Details – 173709-0300-DF00-DTL-0002.001
- Underground Collector Lines Notes & Detail – 173709-0300-DD10-DTL-0207.001

The drawings attached to this letter identify the location of Suncor's proposed electrical infrastructure. The location of buried cables within road allowances are set out in blue and those on private lands are set out in orange. Section detail locations and the locations of municipal drain crossings are provided on the 34.5 kV Collection System

Layout. To determine the trench detail that corresponds with a specific section number, refer to the “Underground Collector Cable Sizes” table. For example Section S-83 along Hillsboro Road refers to trench Detail 1.

Please do not hesitate to contact me if you have any questions or comments.

Yours truly,

**Suncor Energy Products Inc.**, by  
its duly authorized agent **Suncor Energy  
Services Inc.**

A handwritten signature in blue ink, appearing to read "Christopher Scott".

Christopher Scott, P. Eng  
Project Developer  
(519) 801-8633 (cell)

Cc: Kyle Pratt







Exhibit B  
Tab 4  
Schedule 1  
Appendix H

*June 12, 2014 Town Council Meeting Minutes*



## The Corporation of the Town of Plympton-Wyoming Regular Meeting Minutes

---

**Date:** Thursday, June 12, 2014  
**Time:** 5:00 p.m.  
**Location:** Plympton-Wyoming Council Chambers  
546 Niagara Street, Wyoming, ON

**Council Members Present:** Lonny Napper, Mayor  
Don Nelson, Deputy Mayor  
Ben Dekker  
Netty McEwen  
Ron Schenk  
Bob Woolvett

**Council Members Absent:** Muriel Wright

**Staff Members Present:** Kyle Pratt, Chief Administrative Officer (C.A.O.)  
Brianna Coughlin, Clerk

---

### **Call to Order**

At 5:07 p.m., Mayor Lonny Napper called the meeting to order.

### **Declaration of Pecuniary Interest/Conflict of Interest**

No declaration was made by any one member of Council at this time. Mayor Napper requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

### **Closed Meeting Session – 5:07 p.m.**

**Motion #1** – *Moved by Don Nelson, Seconded by Ron Schenk that Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:*

*Item B – Litigation Matter*

*Section 239(2)(e) – Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

***Motion Carried.***

**Motion #2 (5:35 p.m.)** – *Moved by Bob Woolvett, Seconded by Ben Dekker that the Closed Session be adjourned.*

***Motion Carried.***

Mr. Pratt reported from the Closed Session, advising that Council met with legal counsel about the next steps with Suncor Energy Products Inc.

### **Delegations**

There were no items at this time.

### **Business Arising from Previous Meetings**

Council considered By-law 37 of 2014, being a by-law to provide for the regulation of wind turbine noise, as previously discussed during the Regular Council Meeting held May 28, 2014.

***Motion #3*** - Moved by Ben Dekker, Seconded by Bob Woolvett that By-law 37 of 2014 be read a second time.

***Motion Carried.***

Council considered By-law 38 of 2014, being a by-law respecting Construction, Demolition and Change of Use Permits and Inspections, as previously discussed during the Regular Council Meeting held May 28, 2014. Corrine Nauta, Chief Building Official with the County of Lambton, was present to discuss her report on the proposed by-law.

Council requested clarification regarding proposed wind turbine fees and inspections. Mrs. Nauta advised that there were County employees qualified under the Building Code Act to inspect large industrial developments such as wind turbines but that Council may wish to have the inspections completed by a third party engineer. Council members discussed how other municipalities have dealt with the matter and if only an engineer would be considered an expert witness should a building permit be contested in court. It was suggested that the ability to undertake third party review be written into the proposed by-law.

Mrs. Nauta was asked for clarification regarding increased fees for other types of permits included in the proposed by-law. It was noted that some fees were low compared to other municipalities but that she would not recommend that they be tripled. Mrs. Nauta advised that the Town currently had a positive building permit reserve however there were approximately one hundred open permits that would require further inspections. Council members questioned whether the current system reflected the appropriate costs for inspections or whether it penalized those that followed the rules. Mrs. Nauta noted that Council could add a clause in the proposed by-law that allowed full cost recovery where there are more than two inspections and the costs are higher than the flat fee.

Mrs. Nauta and Mr. Gillespie left the Council Chambers at 5:52 p.m.

Council requested that a paper copy of Mrs. Nauta's report be provided and that the matter be brought back to the next Regular Council Meeting for consideration.



## **Adoption of Council Meeting Minutes**

**Motion #4** – Moved by Ben Dekker, Seconded by Bob Woolvett that the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- Regular Planning Meeting, May 26, 2014
- Closed Planning Meeting Session, May 26, 2014
- Regular Council Meeting, May 28, 2014
- Closed Council Meeting Sessions, May 28, 2014

***Motion Carried.***

## **Planning/Zoning Department**

There were no items at this time.

## **Public Works Department**

There were no items at this time.

## **Accounts**

**Motion #5** - Moved by Ron Schenk, Seconded by Don Nelson that the Accounts as listed be approved by the Plympton-Wyoming Council for payment:

- Council Remuneration Claims – May 2014
- NorthWest Consulting:
  - Minielly Drain
  - Michigan Line Drain
  - Wellington Beach Watermain
  - Cedar Point Wind

***Motion Carried.***

## **Staff Reports**

Council considered the report by Stan Calow regarding the Pickup Truck Tender.

**Motion #6** - Moved by Bob Woolvett, Seconded by Ben Dekker that the report by Stan Calow, Public Works Superintendent, dated June 6, 2014, regarding the tender for the supply of two (2) half ton Pickup Trucks be received and that the contract be awarded to Lambton Ford in the total amount of \$53,590.25.

***Motion Carried.***

Council considered the report by Brianna Coughlin regarding the Sale of Land at 553 Main Street. Council discussed the possibility of selling the chattel separately, however it was determined that the building be sold with the contents included.

**Motion #7** - Moved by Don Nelson, Seconded by Netty McEwen that the report by Brianna Coughlin, Clerk, dated June 6, 2014 regarding the sale of land – 553 Main Street be received and that the Mayor and Chief Administrative Officer be authorized to execute a contract with VANKLAVEREN Auctions Inc. for the sale of the subject property by public auction.

**Motion Carried.**

### **Councillors' Reports**

Councillor McEwen spoke to her report regarding a proposed Tree Planting Program that was drafted by herself and Deputy Mayor Nelson. It was advised that this was a preliminary plan with a vision and a governing policy for tree planting within the municipality. Concern was expressed regarding how to regulate tree planting fairly for all areas of the municipality. Councillor McEwen advised that the plan included a recommendation to create a tree by-law however more research would be needed prior to drafting such a by-law. It was also advised that tree planting eventually be a budgetary item with a specific employee or department appointed to oversee the program. After discussing the matter, Council passed the following resolution:

**Motion #8** - Moved by Ben Dekker, Seconded by Ron Schenk that the 2014 Tree Planting Program be approved as submitted and the authors be requested to make a report recommending trees to be planted for next year's budget.

**Motion Carried.**

Councillor Dekker addressed Council regarding "victory rides" provided by fire departments, noting that there was concern regarding safety and liability for these events. Mr. Pratt advised that the concern had been sent to the Town's insurance provider who noted that this would be covered under the municipality's liability insurance. Councillor Dekker requested that the correspondence related to this matter be added to the agenda for the next Regular Council Meeting for consideration.

Council took a break at 6:35 pm and reconvened at 6:45 p.m.

### **Committee Meeting Minutes & Reports**

**Motion #9** - Moved by Bob Woolvett, Seconded by Ben Dekker that the following Committee Meeting Minutes and Reports be received and that those confidential minutes of the closed sessions remain confidential and restricted from public disclosure in accordance with the exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- Wyoming Fire Department Executive Committee – May 6<sup>th</sup> 2014 Meeting Minutes
- Wyoming Public Cemetery Board – April 17<sup>th</sup> 2014 Meeting Minutes
- St. Clair Region Conservation Authority Board Minutes – April 17<sup>th</sup> 2014

**Motion Carried.**



## **By-laws**

Council considered By-law 39 of 2014, being a by-law to authorize the execution of an agreement between CH2M HILL and the Town of Plympton-Wyoming.

***Motion #10*** - Moved by Ron Schenk, Seconded by Netty McEwen that By-law 39 of 2014, being a By-law to authorize the execution of an agreement between CH2M HILL and the Town of Plympton-Wyoming, be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.

***Motion Carried.***

## **Correspondence – Action-Required Items**

Council considered the request regarding the 2014 Bluewater Triathlon/Duathlon.

***Motion #11*** - Moved by Bob Woolvett, Seconded by Ben Dekker that the correspondence relating to the Bluewater Triathlon Duathlon – 2014 Event be received; that the route outlined in the correspondence be approved and that staff be directed to provide traffic signs and barriers for the event.

***Motion Carried.***

Council considered a request from Suncor Energy Products Inc. regarding approval of the Location of Electrical Infrastructure. Ms. Coughlin advised that under the Electricity Act, an approved electrical distributor has the right to place infrastructure on the road allowance but the municipality has the opportunity to comment on the proposed locations. Mayor Napper advised that legal counsel had no concern regarding the matter.

While there were no concerns expressed regarding the location of the proposed infrastructure, Council members expressed concern regarding approving any locations prior to provincial approval of the wind turbine development project. After discussing the matter, Council passed the following resolution:

***Motion #12*** - Moved by Ben Dekker, Seconded by Bob Woolvett that the correspondence relating to the Suncor Energy Products Inc. – Request for Council Approval of the Location of Electrical Infrastructure be received and that the matter be tabled pending REA approval.

***Motion Carried.***

## **Correspondence – Recommended Reading & Routine Approval/Information Items**

Council briefly discussed items of correspondence, in particular the notice regarding the Plympton-Wyoming Historical Society open house as well as a potential candidate for the Warden's Citizen of the Month.

**Motion #13** - Moved by Ron Schenk, Seconded by Netty McEwen that the Correspondence relating to “Recommended Reading” and “Routine Approval and Information Items” not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly.

- Association of Municipalities of Ontario:
  - Provincial Election Update
  - Provincial Election Update – NDP Response
  - Provincial Election Update – Liberal Update
  - New Building Canada Fund Update
- AMO Watch File:
  - May 29<sup>th</sup> 2014
  - June 5<sup>th</sup> 2014
- County of Lambton:
  - News Release – Council Highlights June 4<sup>th</sup> 2014
  - News Release – Warden’s Citizen of the Month – May 2014
  - News Release – Household Hazardous Waste Mobile Depot
  - News Release – Research Park – Research Bridges
- Ministry of Municipal Affairs and Housing – Ice Storm Assistance Program
- MP Pat Davidson – Service Dogs Pilot Project to Support Veterans with PTSD
- MP Pat Davidson – Support for Maternal, Newborn and Child Health
- Suncor Energy Products Inc. – Letter re. Draft By-Laws 37 and 38 of 2014
- OGRA Heads Up Alert – Open Letter to Party Leaders
- OGRA Heads Up Alert – Rural Transportation Forums
- Lambton Public Health – Let’s Talk Food Lambton
- Plympton-Wyoming Historical Society Grand Opening Invitation
- Independent Electricity System Operator’s – 2013 Annual Report
- Annual Sarnia Seniors Cruise

***Motion Carried.***

### **New Business**

Councillor Schenk advised that the Wyoming Fire Department had chosen the new model of auto extrication equipment to purchase, as approved through the 2014 Budget. It was advised that the equipment was battery powered, very effective and easier for firefighters to use when needed.

Councillor Dekker noted his concern regarding ongoing maintenance for the Wyoming to Reeces Corners Trail as well as fundraising for the project. It was advised that there remained work to be completed including grass cutting and weed control, and that further discussion should take place on who would be in charge of those items as the Trail Committee was not a committee appointed by Council. Councillor Dekker advised that he would bring a report on the matter to the next Regular Council Meeting.



**Closed Meeting Session – 7:21 p.m.**

Council moved into Closed Session.

**Motion #14** – Moved by Bob Woolvett, Seconded by Ben Dekker that Council move into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

*Item A – Employee Matters*

*Section 239(2)(d) – Labour relations or employee negotiations.*

*Item B – Litigation Matters*

*Section 239(2)(e) – Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.*

**Motion Carried.**

**Motion #15 (8:00 p.m.)** – Moved by Bob Woolvett, Seconded by Ben Dekker that the Closed Session be adjourned.

**Motion Carried.**

**Motion #16** – Moved by Don Nelson, Seconded by Netty McEwen that staff be directed to proceed regarding the Confidential employee matters as directed during the Closed Session.

**Motion Carried.**

**Motion #17** – Moved by Bob Woolvett, Seconded by Ben Dekker that staff be directed to proceed regarding the Confidential litigation matters as directed during the Closed Session.

**Motion Carried.**

**Confirmatory By-law**

**Motion #18** – Moved by Netty McEwen, Seconded by Ron Schenk that By-law Number 40 of 2014, being a by-law to confirm all resolutions of the Council Meeting held June 12, 2014 be taken as read three times and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.

**Motion Carried.**

**Adjournment of Meeting**

***Motion #19*** – Moved by Bob Woolvett, Seconded by Ben Dekker that the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on Wednesday, June 25, 2014, commencing at 9:15 a.m.

***Motion Carried.***

Adjournment of the Regular Council Meeting took place at 8:02 p.m.

---

Mayor – Lonny Napper

---

Clerk – Brianna Coughlin